VILLAGE OF LINCOLN - DDA
RECEIPT OF REFERENCE MATERIALS

I, _____ , newly appointed member of the Village of Lincoln DDA have received the following reference materials:

General Laws Village Officials Handbook

MML Handbook

Copy of Meeting Agenda and Minutes

Ethics Handbook

Email Retention information

Maps: Zoning, DDA District, Village

21 PR Commandments for Public Officials

In addition, I authorize the President or Village Clerk to open any email correspondence received in my name. The correspondence may be copied and distributed to the other members of the DDA upon judgment of the President and the Village Clerk..

_____ _____

Name Date